

**COUNCIL MEETING:** August 21, 2024

**CALL TO ORDER:** 7:00 PM

**MEMBERS PRESENT:** Mayor Kerry Taylor, Council Robert Smestad Jr., Carolyn Brooks, Terrill Anderson, Randy Ebert

**MEMBERS ABSENT:**

**STAFF PRESENT:** Administrator/Clerk/Treasurer Brenda Fisk, Engineer Jake Saulsbury, Fire Chief Eric Anderson

**OTHERS PRESENT:** Carmein McCurry, Kelly Dorothy

**ADOPT MINUTES:**

Motion made by Mayor Taylor and seconded by Ebert to adopt the 08/07/2024 Council meeting minutes.  
All aye 5/0

**CITY ENGINEER JAKE SAULSBURY**

**MARSHLAND COURT CITY WATER LEAK**

3908 Marshland Court Homeowner Kelly Darby was present to request excavation work to be done due to years of standing water on her property. Public Works recent water testing confirmed it is city water and Leak Detection has been unable to locate the leak therefor the area in the cul-de-sac where a stub is located should be dug up according to the engineer. Council considered options with S.M. Hentges (estimate \$10,000) or Henning and decided to hire Henning because they are the vendor the city uses for watermain breaks.

**MET COUNCIL DISTRICT 3 MEMBER DR. TYRONNE CARTER:**

Dr. Tyrone Carter introduced himself to the council and welcomed additional questions from property owners.

**FIRE CHIEF ERIC ANDERSON**

**PIERCE ENFORCER PUC PUMPER –**

A change order for \$19,492 was approved by council on 12/20/2024. Due to requested graphics revisions the change order has been revised to \$20,393.87.

Motion made by Mayor Taylor and seconded by Brooks to approve the revised change order from \$19,492 to \$20,393.87 for the Macqueen. All aye 5/0

**2025 AMENDED FIRE DEPARTMENT BUDGET- THE FOLLOWING DOCUMENTS WERE PROVIDED FOR REVIEW:**

- **BUDGET BREAKDOWN 2025**
- **CAPITAL OUTLAY FORECAST**
- **PROPOSED 2025 BUDGET**

Additions to the budget proposed in May:

Lexipol – training videos for standard operating guidelines line item added for \$3600

Chief Anderson would like council to consider increasing the chief's salary in the future. He has estimated that he spends at least 1200 hours on administrative tasks.

Capital Outlay – budget 15% for 2025, 10% for 2026-2034 and 5% for 2035 onward

Medical Fees – increased from \$90 to \$140; added PSA screening for the male firefighters. Anderson reported there is an increased risk of developing prostate cancer for firefighters.

Yearly Event Pay – seven annual events. To date firefighters have not received any pay to take part in the annual city events (Breakfast with Santa, Easter egg hunt, Spass-Tagen, Trista Days, ) Would like to add line item with an estimated number of hours at 278 at proposed \$14.60 hourly rate - \$4059.

Total budget of \$507,721 which is a 12.7% increase from 2024.

**WILDLAND GEAR AND GLOVES QUOTES:**

Uniforms would be used for training nights, medical response calls and grass fires. This keeps the firefighters away from the fire gear. 26 sets included in the quote.

Council reviewed quotes as follows:

Jefferson Fire & Safety	\$34,343.46
Fire Safety U.S.A.	\$31,636.00 (no gloves included)
Alex Air Apparatus	\$29,840 (not all options quoted)

Motion made by Mayor Taylor and seconded by Brooks to approve the Jefferson Fire and Safety quote of \$34,343.46. All aye 5/0

**NEW GRASS VEHICLE GATHERING OF BIDS DISCUSSION:**

Requesting permission to use the HGAC program to gather quotes to replace grass vehicle. Currently use a 2006 Chevy Crew Cab with low miles. The pump and tank need to be upgraded; they are older than the vehicle. Cost of repair is estimated at \$12,000. The current truck is worth \$12-\$15,000.

Cost to outfit another truck with lights, sirens, radio, tank, pump, etc. is estimated at \$45,888 excluding the vehicle itself. With selling current truck; the cost to replace should not exceed \$100,000. Proceed to gather quotes.

**ST. BONI FIRE RELIEF ASSOCIATION MINUTES OF AUGUST 12, 2024 REQUESTING A PER YEAR OF SERVICE INCREASE FROM \$5700 TO \$6500 AND REQUEST LETTER TO BE SENT TO SERVICE AREAS SHOWING COUNCIL IS LOOKING FAVORABLY ON THE \$800 INCREASE REQUEST:**

Consensus of council was not to agree on the \$800 increase instead favor a \$500 increase to the year of service to \$6200. Formal resolution to be considered in December.

**FIRE PARTNERSHIP MEETING SUMMARIES OF 5/15/2024, 6/18/2024 AND 7/9/2024: FYI**

**CORRESPONDENCE/REPORTS/COMMISSION MINUTES:**

**CARVER COUNTY PUBLIC HEARING NOTICE TO CONSIDER APPLICATION FOR A CONDITIONAL USE PERMIT FOR FRESHWATER CHURCH TO DEVELOP AND CONSTRUCT A NEW CHURCH BUILDING AT 6635 LAKETOWN PARKWAY IN LAKETOWN TOWNSHIP: FYI**

**PUBLIC SAFETY COMMUNICATIONS ADVISORY COMMITTEE MINUTES MAY 15, 2024: FYI**

**PUBLIC SAFETY COMMUNICATIONS ADVISORY COMMITTEE AGENDA AUGUST 6, 2024: FYI**

**MISSILE PARK WIFI MEDIACOM REPORT OF SERVICE AND CANCELLATION FOR THE SEASON.**

**MISSILE PARK BALLFIELD COMMITTEE 8/21/2024 MEETING UPDATES:**

- Crown College was in attendance. Colt stated that they will be purchasing the black padding for the fencing in front of the dugouts. Install in the spring.
- Scoreboard – Colt mentioned they might be able to donate \$5,000; not confident that any fund raising will happen.
- Colt suggested that because of the high turnover of staff, it might be a good idea to meet with the new staff and review the lease. A possible amendment might be to increase the yearly fee from \$10,000 to \$12,000 and extend the lease term.
- There will be an estimated \$22,000 in the Missile Park ballfield fund at the end of the year plus any donations we will receive.
- Public Works spoke to Crown College and the Saints about sharing the cost of repairing the lip on Missile Park ballfield. It is a safety concern currently having that edge between the infield and outfield. The cost is approximately \$15,000 with an optional dura-edge addition of \$16,000. Total cost for Missile Park \$15,000 and could do Townsedge for \$1500. Ebert stated that the Saints confirmed donation of \$5,000. Colt/Crown indicated they could donate \$5,000 but he will have to get approval from school.

Motion made by Mayor Taylor and seconded by Ebert to approve \$15,000 for Missile Park and \$1500 for Townsedge Field. Aye 3/2 Nay Smestad and Brooks

**BUSINESS ITEMS:**

**JULY 2024 FINANCIAL REPORT:**

Motion made by Mayor Taylor and seconded by Brooks to approve the July 2024 Financial Report. All aye 5/0

**RESOLUTION 2024-21 PAYMENT OF BILLS:**

Motion made by Mayor Taylor and seconded by Brooks to pay our bills. All aye 5/0

**RESOLUTION 2024-19A REVISED WITH WORDING CORRECTION; A RESOLUTION APPROVING THE PARTICIPATION OF THE HENNEPIN COUNTY HOUSING AND REDEVELOPMENT AUTHORITY IN AN AFFORDABLE HOUSING PROJECT:**

Motion made by Mayor Taylor and seconded by Anderson to rescind Resolution 2024-19. All aye 5/0

Motion made by Mayor Taylor and seconded by Brooks to approve Resolution 2024-19A as revised. Aye 4/1 Nay Smestad

**COMMUNITY ROOM RAIN GUTTER QUOTES (3):**

Council reviewed quotes as follows:

RC Seamless	\$1,445
Mid-State Seamless Gutters	\$1,608
Grade "A" Gutters	\$2,120

Motion made by Brooks and seconded by Smestad to approve the quote from Midstate Seamless Gutters bid for \$1,608 for the gutters for the building city hall. All aye 5/0

**TABLED ITEMS:**

○ **T-MOBILE WATER TOWER ANTENNAE SPACE LEASE SECOND AMENDMENT REQUEST**

Fisk reported and also included in her memo the history of the 1997 contract, option of having the attorney review the amendment however the expense would be 100% on City, and precedence has been set with charging Dish Wireless \$4,200 per antennae annually with a 5% escalator versus the T-Mobile amendment reducing the fee to \$3,333 and escalator down to 3%.

Consensus to say no to the amendment.

Fisk added all amendments to antennae contracts should include the vendor requirement to curtain the tower when painting to avoid neighboring property paint issues.

○ **TRUCK DOOR CITY NAME SIGN**

Currently the F350 truck has the city name as CITY OF ST. BONI on the lower area of the door. Request at the last meeting was made to review options of the full name written. Council reviewed two fonts and locations with the full city name.

Motion made by Ebert and seconded by Mayor Taylor to place name sign on bottom of door with the old-fashioned font. Aye 4/1 Nay Anderson

**8/21/2024 MISSILE PARK IMPROVEMENT WORKSHOP MOTIONS AND FYI DOCUMENTS**

○ **DNR 6/24/2024 MATCHING GRANT APPROVAL \$350,000:**

○ **8/6/2024 DNR EMAILS LISTING FEDERAL GRANT GUIDELINES AND TIMELINES**

▪ **PROJECT NARRATIVE AND BUDGET DETAILS**

▪ **SIGNAGE**

▪ **REIMBURSEMENT MANUAL**

○ **OUTDOOR RECREATION GRANT NOTIFICATION BOLTON & MENK JAKE SAULSBURY RESPONSE AND ORIGINAL APPLICATION:**

○ **LISTING OF VARIOUS AGENCY MATCHING GRANT OPPORTUNITIES:**

Motion made by Mayor Taylor and seconded by Ebert to approve topo survey (topographical) for Missile Park not to exceed \$6500. All aye 5/0

Council directed Fisk to apply for facility grants from Hennepin County Youth Baseball & Softball and Hennepin County Youth Activities Grant.

**GENERAL ELECTION CITY OFFICE FILINGS: FYI**

- **MAYOR: VOTE FOR ONE**
  - Tim Eiler
  - Kerry Taylor
- **COUNCIL MEMBER: VOTE FOR TWO**
  - Terrill Anderson
  - Thomas Schufman
  - Robert I Smestad Jr

**UNFINISHED/NEW BUSINESS:**

**SIGNS/STREETS**

Street sign at Glacier and County Road 92 is missing.

More 'No Parking' signs requested to be posted on Tower Street north of Kennedy Memorial Drive.

Pothole located at Highway 7 and Oakland Road needs repair.

**GLACIER ROAD MEDIAN**

Suggestion for plantings or trees to go in median at Glacier Road. To discuss at next meeting.

**STREET SWEEPER**

Request to research cost of purchasing street sweeper and possibly hiring out the sewer jetting. Item for next workshop.

**ADJOURNMENT:**

Motion made by Mayor Taylor and seconded by Brooks to adjourn the meeting. All aye 5/0  
8:56 pm

**ATTEST:**



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**Brenda Fisk, Adm/Clerk/Treasurer**