

COUNCIL MEETING: April 17, 2024

CALL TO ORDER: 7:00 PM

MEMBERS PRESENT: Mayor Kerry Taylor, Council Robert Smestad Jr., Carolyn Brooks, Terrill Anderson, Randy Ebert

MEMBERS ABSENT:

STAFF PRESENT: Administrator/Clerk/Treasurer Brenda Fisk, Bolton & Menk City Engineer Ryan Johnson,

OTHERS PRESENT: Assured Partners Dan Alsleben and Eagle Scout

ADOPT MINUTES:

Motion made by Mayor Taylor and seconded by Brooks to approve the 04/03/2024 Local Board of Review meeting minutes. All aye 5/0

Motion made by Mayor Taylor and seconded by Brooks to approve the 04/03/2024 Council meeting minutes. All aye 5/0

Motion made by Mayor Taylor and seconded by Brooks to approve the 04/11/2024 Council/Consultant/Staff quarterly workshop minutes. All aye 5/0

CITY PROPERTY & LIABILITY INSURANCE – DAN ALSLEBEN

Property insurance has increased 11.3%, auto insurance has increased 10%, workman's compensation insurance has decreased 30%. St. Boni did receive a dividend last year for \$2,006.00. Total City premium for 2024 Property, Liability and Work Compensation is \$64,388.00.

RESOLUTION 2024-12; CITY DOES NOT WAIVE THE MONETARY LIMITS ON TORT LIABILITY:

Motion made by Mayor Taylor and seconded by Brooks to approve Resolution 2024-12. All aye 5/0

CORRESPONDENCE/REPORTS/COMMISSION MINUTES:

2023 LOCAL ROAD IMPROVEMENT PROGRAM PROJECT SELECTION: FYI

BOLTON & MENK (CITY ENGINEERS) LEAD SERVICE LINE INSPECTIONS TIMELINE AND MINNESOTA DEPARTMENT OF HEALTH WORK ORDER CONTRACT: FYI

PARKS/PLANNING COMMISSION 04/09/2024 DRAFT MINUTES: FYI

Smestad reported Commission approved sign permit application from Kwik Trip and discussed the tree trimming by fence at Boniface Field. Smestad spoke with adjacent homeowners at Boniface Field and they really do not want to trim the trees and Smestad suggests possibly placing another fence in front of the current fence and leaving the trees alone. Staff directed to determine how far out the distance of the fence should be. Commission will review at Park Tour scheduled for April 30th.

- **SIGN PERMIT APPLICATION – LA CROSSE SIGN GROUP FOR KWIK TRIP LOCATED AT 8800 STATE HIGHWAY 7:**

Motion made by Mayor Taylor and seconded by Smestad to approve sign permit application from La Crosse Sign Group for Kwik Trip located at 8800 State Highway 7. All aye 5/0

Sign permit will allow changes to the canopy.

MISSILE PARK BALLFIELD COMMITTEE 4/17/2024 MEETING UPDATE:

CenterPoint Energy has a safety grant for \$2500 available to apply for. One idea for the grant funds was to surround the outfield light poles at Missile Park with fencing, but a member has stated he will donate his time to surround the poles himself so we will not need the funds for this. Another idea is to purchase an AED for the concession stand. Highest quote is \$1,950. Consensus of council was to apply for the grant.

Internet – Crown College is willing to cover cost of having Mediacom doing month-to-month contract for 3-4 months.

City received a 4/12 complaint from a neighbor across from the ballfield that every other ball was going over the fence and dropping in their lot during practice. Neighbor asked that it be brought up to council to come up with some kind of solution (e.g., adding onto fence). As neighbor and Fisk were discussing on phone, it became dangerous when neighbor stated that a ball dropped in front of a vehicle. At that point Fisk

informed him she would call the police department to have them talk to coach to see if there is a different way they could practice to avoid going over the fence due to public safety issue.

Police officer later reported they were pitching underhand, and they were half the distance between mound and home plate and therefore very dangerous for vehicles going by. This is not happening during the games but during the practices.

Committee discussed this with Coach at today's meeting. He stated they were not being pitched underhand but will try different ways to avoid so many balls going over fence.

Committee suggested putting up signs by concession stand and playground stating to watch for balls in these areas. Crown does practice for 40 minutes before each game and pitchers cannot stand on pitchers' mound during this time and that is why they are closer to home plate.

Anderson added it was a very windy day and the opponent had several left-handed batters.

BUSINESS ITEMS:

MARCH 2024 FINANCIAL REPORT:

Motion made by Mayor Taylor and seconded by Brooks to approve March 2024 Financial Report. All aye 5/0

1ST QUARTER 2024 FINANCIAL REPORT:

Motion made by Mayor Taylor and seconded by Brooks to approve 1st Quarter 2024 Financial Report. All aye 5/0

RESOLUTION 2024-13 PAYMENT OF BILLS:

Motion made by Mayor Taylor and seconded by Anderson to approve Resolution 2024-13 payment of our bills. All aye 5/0

DISCONTINUE THE SNOW REMOVAL TEMPORARY ON-CALL EMPLOYEES, JASON MENZEL AND JAMES VANDERLINDE, EMPLOYMENT:

Motion made by Mayor Taylor and seconded by Smestad. All aye 5/0

AGREEMENT FOR YARD WASTE DELIVERY BETWEEN WASTE MANAGEMENT (FORMERLY SPECIALIZED ENVIRONMENTAL TECHNOLOGIES) AND THE CITY OF ST. BONIFACIUS:

Tabled because contract has not been received. Can still advertise for residents if the price is the same as in previous years.

04/11/2023 COUNCIL/CONSULTANT/STAFF QUARTERLY WORKSHOP MOTIONS:

- **FIRE DEPARTMENT DRONE INCLUDING THERMAL IMAGERY QUOTE. CITY PURCHASE AND FIRE RELIEF REIMBURSES CITY AS A DONATION:**

Motion made by Brooks and seconded by Ebert to approve Fire Department drone including thermal imagery for \$7,591.00 and it will be reimbursed. All aye 5/0

- **BOLTON & MENK WILDWOOD AVE (WEST) :**

Engineer Johnson reviewed his memo regarding the preliminary steps needed to begin the reconstruction project for Wildwood Avenue if wanting to complete project in 2025. It has been discussed to divide Wildwood Avenue into two projects; west and east, with the west side being the priority. If not doing the east side, there is not a need for the Wetland Delineation step.

Motion made by Brooks to approve the Wildwood Reconstruction project on the west side for the steps to begin it in the amount of \$60,000 coming from the general fund. No second received.

Motion made by Smestad and seconded by Brooks approving the expenditure of funds for a preliminary study of the west side of Wildwood Avenue for Geotechnical Evaluation and Topographic Survey in amount at approximately \$60,000. All aye 5/0

- **BOLTON & MENK GIS SERVICE ESTIMATE:**

Discussed the various tasks available in the GIS program. 1.0 - Data Acquisition and Migration \$3,400, 2.0 - Web Application \$4,500, 3.0 - GPS Collection - Sanitary Sewer \$4,800, 4.0 GPS Collection - Storm Sewer \$13,400, 5.0 - GPS Collection Water Distribution \$9,700, 6.0 - GPS Collection - Curb Stops \$8,600, 7.0 - Record Plan Scanning and Linking \$4,200, 8.0 - Backup Manager for Arcgis Online Implementation \$1,900.

There is \$26,300 available between the three funds of water, sewer, and storm sewer. Program gives ability to choose between the tasks and add to system later if wanted.

Motion made by Mayor Taylor and seconded by Ebert to approve Bolton & Menk for work task descriptions 1, 2, 5 and 6 for the GIS system to come out of the three funds. All aye 5/0

○ **PRIDE CONSTRUCTION QUOTE TO INSTALL CONCRETE SLAB FOR SHED AT TOWNSEGE FIELD:**

Ebert stated that option 1 has a flare in the back and would be less maintenance for workers. Slab would also surround the sign and no mulch would be needed in the area. Option 2 was \$1150 less.

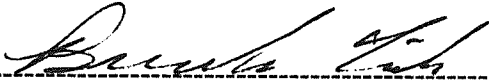
Motion made by Ebert and seconded by Anderson to approve \$5,000 for slab at Townsedge. Aye 3/2
Nay Smestad, Brooks

○ **EMERALD ASH BORER TREATMENT QUOTE AS APPROVED IN MARCH FOR 9 TREES. FYI**

ADJOURNMENT:

Motion made by Brooks and seconded by Anderson to adjourn the meeting. All aye 5/0
7:55 pm

ATTEST:



Brenda Fisk, Adm/Clerk/Treasurer