

**COUNCIL MEETING:** March 20, 2024

**CALL TO ORDER:** 7:00 PM

**MEMBERS PRESENT:** Mayor Kerry Taylor, Council Robert Smestad Jr., Carolyn Brooks, Terrill Anderson, Randy Ebert

**MEMBERS ABSENT:**

**STAFF PRESENT:** Administrator/Clerk/Treasurer Brenda Fisk, Fire Chief Eric Anderson

**OTHERS PRESENT:**

**ADOPT MINUTES:**

Motion made by Mayor Taylor and seconded by Ebert to adopt the 03/06/2024 Council meeting minutes. All aye 5/0

**FIRE CHIEF ERIC ANDERSON:**

**UNMANNED AERIAL VEHICLES – SOP & SOG (STANDARD OPERATING PROCEDURES & STANDARD OPERATING GUIDELINES)**

Chief Anderson is requesting agreement from the council to purchase a drone. A licensed pilot is required to fly a drone so is also requesting associated costs for classes and certification. Six firefighters to be trained and certified.

The drone, including thermal imagery equipment, will be used for fire emergencies including mutual aid calls. It could also be used for City to include ad publications, city events, inspections on water towers and roofs. It is \$15,000 for a total package which includes thermal imagery, case, monitor, program, apps, and training. Funds to purchase will come from community donation proceeds as received by the fire relief association. Standard Operation Guidelines (SOG'S) as developed by Marine One will be followed.

Smestad asked to verify that the proposed policy is compatible with the current city policy. City ordinance can be modified, if necessary.

Council gave consensus to go ahead with getting quotes for the drone equipment.

**FIRE DISTRICT - BRIEF HIGHVIEW OVERVIEW OF FUTURE NEED**

Chief Anderson met with the Mound Fire Chief and they discussed the current positives and challenges of the fire departments. As the needs of the residents in each fire district continue to grow and change, the Fire Advisory Committee will continue to have meetings to discuss the possibility of potentially having a joint powers agreement, a fire district, or combination of the two or agreeing to wait to make any changes. There are eight communities in the area that would have to agree. The main thing agreed on is that each fire station would continue to have their own identity while also working together. Chief Anderson is asking the council to consider appointing two members to attend meetings for two years. Meetings could eventually be bi-weekly.

**LEXIPOL SOG AND TRAINING PLATFORM INFORMATION**

Chief Anderson explained that Lexipol is a company that offers over 400 Standard Operating procedures of which St. Boni may have to update 125. The platform also offers a training program that can be uploaded on the fire fighters cell phone as an app or downloaded on their computer. Firefighters can review training videos on their own time before a designated training meeting. Because the videos have been viewed before the meeting, the meetings can be of a shorter duration. The whole package to set up totals \$8,440 and costs \$2500 per year as an on-going cost based on 25 fire fighters. With the training being done through this platform it will reduce the burden of recordkeeping for the training officer. This item has been included in the budget.

**3 BIDS FOR BODY REPAIR/UPKEEP FOR DUTY OFFICER VEHICLE**

The duty truck is rusting very heavily behind the front wheels, back tailgate, bumper, and doors. Handles on doors are not working. Chief Anderson recommends the higher quote from Waconia Collision as it replaces the doors, and bumpers versus patching them.

Motion made by Smestad and seconded by Anderson to approve the Waconia 1 Collision and Auto to repair the fire department duty truck for \$8,305. All aye 5/0

**2 BIDS FOR NEW WILDLAND/MEDICAL GEAR. WHY WE NEED.**

The fire department is looking at gear to lesson their cancer risk when coming in contact with their fire gear. Even though gear is washed it is impossible to remove all contaminates. Currently the fire fighters have a fabric jumpsuit when going out on medical calls. The proposed gear has a vapor barrier and is bloodborne

pathogen resistant, but it is not structural firefighting gear. They currently have two bids and are looking for a third. The item would have to come out of the fire capital outlay fund. The fire department would like to order this year, by June, as there is a 4–5-month lead time.

Item will be further discussed at the workshop.

**WAFTA LETTER SUPPORTING SITE CLEANUP. APPLICATION SUPPORTED BY U.S. REPRESENTATIVE DEAN PHILLIPS.**

Request a signature from the WAFTA communities asking for support to obtain funding for the WAFTA site. The goal is to do soil testing, clean soil, and sell property.

Consensus given by council to sign letter.

**CORRESPONDENCE/REPORTS/COMMISSION MINUTES:**

**HENNEPIN COUNTY NOTICE OF AWARD FOR CSAH 92 (MAIN STREET) DRAINAGE IMPROVEMENTS \$289,000: FYI**

**METRO WEST INSPECTIONS BUILDING OFFICIAL CHANGE FROM TODD GESKE TO MIKE ROSENAU: FYI**

**MISSILE PARK BALLFIELD COMMITTEE 3/20/2024 MEETING UPDATE:**

Crown College has planned a workday on the first week of April at Missile Park to clean up the area.

Lights are scheduled for the week of April 8<sup>th</sup> weather permitting. This is a delay from the week of April 1<sup>st</sup> due to the expected snow.

Donation received for \$7500 from St. Boni Saints. This leaves a negative \$500 balance after light purchase and everything approved to date.

Crown College has been looking to the city to provide WIFI at the park so games can be streamed. Ebert stated that the Saints will probably not use any WIFI. The consensus of the council is that Crown should pay for WIFI if they feel it is needed.

**BUSINESS ITEMS:**

**FEBRUARY 2024 FINANCIAL REPORT:**

Motion made by Mayor Taylor and seconded by Smestad to approve the February 2024 Financial Report. All aye 5/0

**RESOLUTION 2024-10 PAYMENT OF BILLS:**

Motion made by Mayor Taylor and seconded by Brooks to pay the bills. All aye 5/0

**COMMUNITY ROOM SAND/REPAIR/POLISH FLOOR QUOTES:**

Fisk reported quotes varied from a deep sanding/grinding \$8,610 (Superior Concrete Floors), \$9,424 (Concrete Guy) and \$17,200 (Premier Garage) to stripping of worn sealant and polish \$4034.00 (Concrete Guy). The repair portion of the quotes is no longer necessary due to the shiplap and molding on the west wall. Minor repairs totaling \$500 will be necessary in the northern entrance area.

Motion made by Mayor Taylor and seconded by Brooks to approve The Concrete Guy quote for \$4,534. All aye 5/0

**MISSILE PARK CONCESSION STAND WATER HEATER REPLACEMENT QUOTES:**

Motion made by Brooks and seconded by Anderson to accept the Missile Park concession stand water heater quote from Watertown Plumbing for \$2,250. All aye 5/0

**OSHA VOLUNTEER INSPECTION REQUIREMENTS:**

○ **ADD GUARDS TO 4 WATER TREATMENT PLANT 1998 HEATERS OR REPLACE:**

Motion made by Mayor Taylor and seconded by Brooks to approve the Pauly's Plumbing and HVAC replacement for the water treatment facility heaters at \$6,160. All aye 5/0

○ **INSTALL 90' FENCE ALONG RETAINING WALL AT WATER TREATMENT PLANT – PUBLIC WORKS INSTALL OR HIRE OUT:**

Motion made by Mayor Taylor and seconded by Brooks to approve the black chain link fence for \$1,137.26. All aye 5/0. Public Works to install.

**PUBLIC WORKS BUILDING FLOOR DRAIN REPAIR QUOTE:**

Motion made by Smestad and seconded by Ebert to approve the Public Works building floor repairs by Pride Construction for \$8700. All aye 5/0

**LIBRARY EXTERIOR REPAIR AND MAINTENANCE QUOTE:**

Tabled

**2024 F450 SUPER CAB QUOTE:**

Prior memo included Public Works information that the quote needed to be approved before April 1<sup>st</sup> so they could order by deadline to receive the truck in 2025 also funds available at this time in the Public Works capital outlay fund. Smestad informed council that he talked to Public Works, looked at the 2012 truck, discussed it, and feels we do not need a truck at this time, nothing is wrong with it, it is not requiring mechanical repairs, has low mileage (26,000) and everything works on it. Smestad added Public Works did say Minnetrista has same truck with turbo diesel where the turbo unit went out. However, they are plowing 35 sq miles and we are plowing 1 sq mile of roads. They mentioned complaints of diesel requiring a clean out, would rather have a gasoline engine and don't like the brand of plow. Fisk reported, according to Public Works the quote does not have extras, leather is Katzkin, and camera is beneficial. The council discussed whether a new truck was needed at this time considering the 1-year order delay and asked Smestad if Public Works had a super objection to not purchasing the truck. He replied his take was that Public Works was not enthusiastic of a new truck purchase.

Item tabled.

**SEASONAL PUBLIC WORKS EMPLOYEES:**

- **PARKS SEASONAL EMPLOYEE PHIL KRANZ 200 HOURS @ \$19.08 PER HOUR:**  
Motion made by Mayor Taylor and seconded by Smestad to approve that. All aye 5/0
- **PUBLIC WORKS PART-TIME SEASONAL EMPLOYEE JASON MENZEL 24 HOURS PER WEEK @ \$19.08 PER HOUR APRIL 1<sup>ST</sup> - NOVEMBER 1<sup>ST</sup>:**  
Motion made by Mayor Taylor and seconded by Brooks to approve that. All aye 5/0

**VERIZON WATER TOWER ANTENNAE LEASE NEGOTIATIONS UPDATE:**

Council acknowledged emails where Verizon is not interested in further negotiations due to how far apart we are, however interested if Council reconsiders. Fisk suggested having the new city attorney discuss at the next workshop or staff research what other cities are receiving on their water towers. Currently other vendors on tower are paying \$4200 per antenna with a 5% annual increase. Verizon is offering \$3700 per antennae, 2.3% annual increase and will refund city attorney not to exceed \$2,000; where city is at city attorney not to exceed \$5000. Council consensus was to stay firm due to other vendors paying the same price and don't want to set precedence in future negotiations.

**RESOLUTION 2024-11; A RESOLUTION AUTHORIZING THE FILING OF THE HENNEPIN COUNTY SPORTS PROGRAM PLAYGROUND GRANT APPLICATION AND PLEDGES EXECUTION OF FINAL AGREEMENTS WITH HENNEPIN COUNTY IF GRANT IS AWARDED:**

Motion made by Mayor Taylor and seconded by Brooks to approve Resolution 2024-11 requesting \$63,750 from the Hennepin County Sports program. All aye 5/0

Fisk will ask County Commissioner staff to review the grant application. (update: staff on vacation)


**CITY ENGINEER'S GPS AND GIS PROFESSIONAL SERVICES ESTIMATE:**

Tabled to discuss at workshop.

**ADJOURNMENT:**

Motion made by Brooks and seconded by Anderson to adjourn the meeting. All aye 5/0  
8:57 pm

**ATTEST:**



**Brenda Fisk, Adm/Clerk/Treasurer**