

COUNCIL MEETING: December 6, 2023

CALL TO ORDER: 7:00 PM

MEMBERS PRESENT: Mayor Kerry Taylor, Council Robert Smestad Jr., Carolyn Brooks, Terrill Anderson, Randy Ebert

MEMBERS ABSENT:

STAFF PRESENT: Administrator/Clerk/Treasurer Brenda Fisk, Sgt Justin Thompson, Fire Chief Eric Anderson

OTHERS PRESENT: Margaret Neuville (Gregerson, Rosow, Johnson & Nilan Ltd), Cole Birkeland and Amy Schmidt (Campbell Knutson), Emma Youngquist, Karen Davenport, Todd Halstead, Larry & Lisa Caldwell, Thomas Schufman, Molly Krinhop, Denise Lotton

ADOPT MINUTES:

Motion made by Mayor Taylor and seconded by Anderson to adopt the 11/15/2023 Assessments for Delinquent Water/Sewer Bills Public Hearing minutes. Aye 4/0 Abstained Smestad

Motion made by Mayor Taylor and seconded by Anderson to approve the 11/15/2023 Council meeting minutes. Aye 4/0 Abstained Smestad

MINNETRISTA PUBLIC SAFETY DEPARTMENT GENERAL DISCUSSION:

POLICE ACTIVITY REPORT NOVEMBER 2023: FYI

Sgt Thompson reported that there is construction to add three new offices to the police department and a fitness area is being developed.

The Police Department is looking to add another officer who will be the 15th officer. This has been a two-year process, and the department should then be fully staffed within the next couple of months. More staff are important due to the increase in calls for services.

- **POLICE ACTIVITY REPORT NOVEMBER 2023: FYI**
- **MINNETRISTA PUBLIC SAFETY CRIME FIGHTER NOVEMBER 2023 NEWSLETTER: FYI**

CITY CIVIL ATTORNEY PROPOSALS:

GREGERSON, ROSOW, JOHNSON & NILAN, LTD. –

Margaret Neuville highlights were as follows:

- 10 years of experience at the firm. Previously a law clerk in Stearns County District Court and Mn Court of appeals.
- She is the attorney for Eden Prairie and Delano. others at the firm are attorneys for Savage.
- Attorney for a few private companies, does not include cell phone companies. 95% municipal work.
- Negotiated Water Tower leases.

CAMPBELL KNUTSON –

Cole Birkeland along with Amy Schmidt:

- The law Firm has been a municipal firm since the 1980's.
- Attorneys for over 30 cities in the Twins Cities area and the LMCIT (League of MN Cities Insurance Trust).
- Quick response time due to several attorneys available and have history of handling variety of issues.
- Only represent cities.
- Service includes litigation.

REPRESENTATIVE DEAN PHILLIPS DISTRICT DIRECTOR EMMA YOUNGQUIST

GENERAL DISCUSSION OF CITY PRIORITIES:

Emma Youngquist requested city priorities and informed the council of community project grants available

for infrastructure, concluding that she will email information. The council listed priorities as WAFTA and infrastructure including funding and prioritizing.

ST. BONI BISTRO NEW OWNER MOLLY KRINHOP

- **ON SALE WINE, STRONG BEER, AND 3.2 LIQUOR LICENSE – NEW LICENSE THRU 6/30/2024:**

Motion made by Mayor Taylor and seconded by Brooks to approve the liquor license with the addition of the patio premise. All aye 5/0

CORRESPONDENCE/REPORTS/COMMISSION MINUTES:

FORMING OF A HIGHWAY 7 CORRIDOR STUDY LOCAL COMMISSION. THE FIRST MEETING WAS HELD NOVEMBER 14, 2023. NOTES AND GRATITUDE FROM MAYORS JENNIFER LABADIE, SHOREWOOD AND BRAD WIERSUM, MINNETONKA: FYI

HENNEPIN COUNTY ENERGY RECOVERY CENTER REQUEST FOR CITY INPUT:

MISSILE PARK BALLFIELD COMMITTEE 11/15/2023 MINUTES: FYI

ST. BONIFACIUS FIRE RELIEF ASSOCIATION FINANCIAL STATEMENTS AND REQUIRED SUPPLEMENTARY INFORMATION FOR YEAR ENDING DECEMBER 31, 2022: FYI

ST. BONIFACIUS FIRE RELIEF ASSOCIATION EXECUTIVE GOVERNANCE SUMMARY FOR YEAR ENDING DECEMBER 31, 2022: FYI

2023 FIRE RELIEF SCHEDULE FORM FOR LUMP-SUM PENSION PLANS (FORM SC-23):

Report calculates a zero required city contribution in 2024. 2024 Budget includes a \$35,000 contribution.

CORRESPONDENCE FROM THE FIRE DEPARTMENT OFFICERS RECOMMENDING 75%

(\$13,500) OF THE FUNDS FROM THE SALE OF THE RESCUE 12 BE PLACED IN THE F.D.

CAPITAL OUTLAY FUND 505 BY USING \$13,500 FROM THE 2023 ST. BONI PUBLIC SAFETY AID FUNDS:

Motion made by Mayor Taylor and seconded by Brooks to move \$13,500 from the 2023 St. Boni Public Safety Aid Funds. All aye 5/0

The council clarified that motion was for the 75%, not to include the St. Boni portion of the sale proceeds.

- **CURRENT FIRE DEPARTMENT AREA SERVICE CONTRACT: FYI**

BUSINESS ITEMS:

RESOLUTION 2023-37; A RESOLUTION APPROVING A FIRE RELIEF PER YEAR OF SERVICE PENSION INCREASE:

Resolution increases the pension from \$5200 to \$5700. Smestad asked if City should continue to increase the funding in response to the fluctuating market referring to the 110% funded report. Chief Anderson responded by explaining the current positive market and receiving the 2% money has increased to 130% funded. St. Boni per year pension is medium to medium high when comparing size and calls (200) to other area cities. Pension is important to retain firefighters.

Motion made by Anderson and seconded by Smestad to adopt Resolution 2023-37; a resolution approving a fire relief per year of service increase. All aye 5/0

Firefighter Vacation: Chief Anderson reported SOG (Standard Operating Guidelines) recently changed to add in vacation time as member in Fire Department under 10 years receive 1 week per year and over 10 years receive 2 weeks. The result is minimal as counted by if the firefighter is on vacation when a call comes in, they receive pay for one hour. Anderson apologized for not requesting the SOG approval earlier from the Council. Firefighters 2023 payroll as included in Resolution 2023-40 payment of bills includes the vacation time. Anderson will return with full SOG changes in January.

3-YEAR LABOR AGREEMENT BETWEEN THE CITY OF ST. BONIFACIUS AND INTERNATIONAL UNION OF OPERATING ENGINEERS LOCAL NO. 49: (awaiting union approval):

Tabled

2024 BUDGET/TRUTH IN TAXATION:

- **ADM/CLK/TRS BUDGET SUMMARY AND COUNCIL CONSIDERATION MEMO:**
 Consensus for Fund 506 (S/B 501) to reduce levy by \$28,065. St. Boni reserves.
 Consensus to use \$86,500 of the \$100,000 public safety 2023 aid to reduce the police service fee in levy 507 fund.
 Discussion to transfer the remaining \$59,272 into the Parks Capital Outlay Fund #405 2008 Street Bond closing motion in Resolution 2023-39 below.
- **BUDGET MINUTES: FYI**
- **FIREFIGHTERS 8% FIRE CALL AND DRILL WAGE INCREASE PROPOSAL:**
 Chief Anderson reported that a study done in Hennepin County reported that the average firefighter wage is \$15.84. With an 8% increase he explained it will still only be just over \$12.00.
 Motion made by Mayor Tayler and seconded by Brooks to approve the Firefighters 8% fire call and drill wage increase proposal. All aye 5/0 (\$13.60 per hour)
- **FIREFIGHTERS' ADMINISTRATIVE POSITIONS AVERAGE INCREASE OF 4% AS INDIVIDUALLY LISTED IN THE 2024 PROPOSED BUDGET AS SUBMITTED TO COUNCIL DURING SEPTEMBER:**
 Motion made by Mayor Taylor and seconded by Anderson to approve. All aye 5/0
- **SECRETARY/RECEPTIONIST (NON-UNION) 2024 HOURLY WAGE INCREASE PERCENTAGE:**
 Tabled
- **ADMIN/CLK/TRS (NON-UNION) 2024 HOURLY WAGE INCREASE PERCENTAGE:**
 Tabled
- **2024 BUDGET:**
 Tabled

RESOLUTION 2023-38; A RESOLUTION ADOPTING A FINAL LEVY FOR THE CITY OF ST. BONIFACIUS FOR COLLECTION IN 2024:

Tabled to 12/20/23

RESOLUTION 2023-39; A RESOLUTION CLOSING OF THE 2008 STREET IMPROVEMENT PROJECT FUND #307:

Bonds paid in full as of 11/1/23. Remaining balance of \$59,272.29

Motion made by Brooks and seconded by Mayor Taylor to approve Resolution 2023-39; a resolution closing of the 2008 Street Improvement Project fund and transferring \$59,272.29 to the Parks Capital Outlay. All aye 5/0

RESOLUTION 2023-40; A RESOLUTION APPROVING PAYMENT OF BILLS INCLUDING COUNCIL PAY, PLANNING COMMISSION PAY, AND THE FIREFIGHTERS 2023 PAYROLL:

Motion made by Mayor Taylor and seconded by Anderson to approve. All aye 5/0 (resolution document includes the firefighter vacation pay).

RESOLUTION 2023-41; A RESOLUTION TO APPROVE THE PURSUIT OF 2023 LOCAL ROAD IMPROVEMENT PROGRAM FUNDING FOR THE WILDWOOD AVENUE IMPROVEMENT PROJECT:

Motion made by Mayor Taylor and seconded by Smestad to approve Resolution 2023-40. All aye 5/0

PROSECUTING ATTORNEY KENNETH POTTS 2024 CONTRACT:

Motion made by Mayor Taylor and seconded by Brooks to approve that contract. All aye 5/0

CITY HALL OFFICE CARPET REPLACEMENT QUOTES:

Council reviewed two quotes, Yetzer – Waconia Floor Store \$5,793.67 and Gregg Floor Covering \$2,685 for replacing the carpet in the city office. Funds available in the city office capital outlay fund.

Motion made by Smestad and seconded by Brooks to approve Gregg Floor Covering for \$2,685. All aye 5/0

VAN DYNE TREE SERVICE QUOTE:

Council reviewed quote totaling \$4800.

Motion made by Smestad and seconded by Brooks to approve Van Dyne. All aye 5/0

VERIZON ‘RIGHT OF ENTRY’ AGREEMENT:

Agreement allows Verizon and its consultants to study the Water Tower prior to entering into a lease agreement.

Motion made by Mayor Taylor and seconded by Anderson approve the Verizon ‘Right of Entry’ agreement with the condition that Verizon will refund all attorney fees for review of contracts. All aye 5/0

ORDINANCE AMENDMENT 2023-1: AN ORDINANCE AMENDMENT TO SECTION 32.15 PARK PLANNING COMMISSION MEETING TIMES:

Ordinance changes the meeting times from 7pm to a choosing of time after 5pm by the Commission. The Commission meets on the 2nd and last Tuesday monthly.

Motion made by Brooks and seconded by Mayor Taylor on amending the Park Planning Commission meeting times. All aye 5/0

LIQUOR LICENSE RENEWALS 1/1/2024 – 12/31/2024:

○ **HOLIDAY NON-INTOXICATING OFF-SALE:**

Motion made by Mayor Taylor and seconded by Brooks to approve Holiday license. All aye 5/0

○ **KWIK TRIP NON-INTOXICATING OFF-SALE:**

Motion made by Mayor Taylor and seconded by Ebert to approve. All aye 5/0

○ **ST. BONIFACIUS LIONS CLUB ON-SALE AT MISSILE PARK:**

Motion made by Mayor Taylor and seconded by Ebert to approve. All aye 5/0

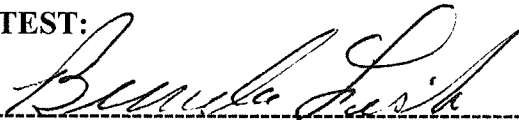
2023 STREET AND UTILITY IMPROVEMENTS PROJECT PAY REQUEST #5 FOR \$407,651.26 PAYABLE TO S.M. HENTGES & SONS INC.:

Motion made by Mayor Taylor and seconded by Brooks to approve. All aye 5/0

ADJOURNMENT:

Motion made by Brooks and seconded by Smestad to adjourn the meeting. All aye 5/0
8:30 pm

ATTEST:



Brenda Fisk, Adm/Clerk/Treasurer