

**CITY OF ST. BONIFACIUS
PARK/PLANNING COMMISSION AGENDA
OCTOBER 10, 2023**

MEETING IS AUDIO RECORDED

CALL TO ORDER – MEMBERS/STAFF/VISITORS

PLEDGE OF ALLEGIANCE:

1. APPROVAL OF MINUTES

09/26/2023 Planning Commission Meeting: Motion

**2. APPROVAL OF DRAFT LETTER TO BE SENT TO BUSINESSES REGARDING
DISPLAYING HOLIDAY DECORATIONS: Motion**

**3. MEMORIAL PARK PLAYGROUND RECOMMENDATIONS:
CATALOGS FROM 3 PLAYGROUND EQUIPMENT COMPANIES: Motion**

**4. OTHER BUSINESS:
09-20-2023 COUNCIL MEETING (FYI)**

**5. UNFINISHED/NEW BUSINESS NEXT MEETING:
October 31, 2023 – Planning Commission Meeting 7:00 pm**

6. ADJOURNMENT: Motion

PARK/PLANNING COMMISSION MEETING – September 26, 2023

MEMBERS PRESENT: Fred Keller, Tim Eiler, Hayden Cordell, Council Liaison Robert Smestad

MEMBERS ABSENT: Andy Harvala

STAFF PRESENT: Assistant Clerk Kristine DeBoer

OTHERS PRESENT:

CALL TO ORDER: 7:00 PM

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES:

Motion made by Eiler and seconded by Keller to approve the minutes from 04/25/23 Parks & Planning Commission Meeting. Aye 2/0 Cordell abstained, new member

BARB KASTENS VERBALLY (EMAIL) SUBMITTED RESIGNATION ON 5/28/2023. WELCOME HAYDEN CORDELL. THE COUNCIL APPOINTED HAYDEN CORDELL TO THE PARK PLANNING COMMISSION AT THE AUGUST 16TH COUNCIL MEETING.

SIGN PERMIT APPLICATION – ELECTRO SIGNS FOR MACKENTHUN’S MEAT AND DELI LOCATED AT 4275 MAIN STREET:

The commission reviewed the City Planner’s Report along with a property survey and discussed the location of the sign and Wyatt Crosby’s email stating they are going to move the sign to the edge of the parking lot in install 3 bollards around the sign to protect from cars.

Motion made by Eiler and seconded by Keller to recommend to council approval of the sign application with the stipulation that all setbacks are met as recommended by City Planner. All aye 3/0

SIGN PERMIT APPLICATION – QUALITY SIGN SOLUTIONS FOR THE LOCAL NUTRITION LOCATED AT 4080 TOWER STREET SUITE 1120:

The commission reviewed the City Planner’s Report and confirmed it met size requirements.

Motion made by Eiler to and seconded by Keller to recommend to council approval of the sign application. All aye 3/0

PARK TOUR REVIEW

Council requested Parks Commission to review Memorial Park playground for recommendations on equipment replacement.

The commission discussed possibly replacing the merry-go-round, but still felt it might be unsafe. Other options discussed were to replace the digger (cannot find replacement parts) with a new digger or replace it with a spring toy. The Commission requested more literature to review what is available. The Commission does recommend removing the broken digger if it cannot be repaired.

HOLIDAY DECORATION SUGGESTIONS/RECOMMENDATIONS TO THE COUNCIL

1. Memorial Park:

- a. Keller noted that the Lions will be looking into adding more lighting to the gazebo.
- b. The Commission discussed getting lighted animals (deer) or such from Menard’s or Home Depot but weren’t sure they would be large enough. The Commission recommends to the council to contact a company to do lighting in the trees.

1. Missile Park:

- a. It had been mentioned that the street decorations that can no longer be hung on the xcel light poles could possibly be installed on the new ballfield lights. Depending upon installation of the lights, probably could not happen this year.

b. Garland was purchased last year for installation along the fence line, which Public Works will install.

3. Other:

- a. The commission does recommend to the council to sell the street decoration lights that will not be used.
- b. Would like another letter sent out this year to the local businesses regarding displaying holiday decorations. Staff will draft and present at the next meeting.

OTHER BUSINESS:

04-19-2023 LOCAL BOARD OF REVIEW RECONVENE MEETING (FYI)
04-19-2023 COUNCIL MEETING (FYI)
05-03-2023 COUNCIL MEETING (FYI)
05-17-2023 COUNCIL MEETING (FYI)
06-07-2023 COUNCIL MEETING (FYI)
06-21-2023 COUNCIL MEETING (FYI)
07-05-2023 COUNCIL MEETING (FYI)
07-13-2023 COUNCIL/CONSULTANT/STAFF WORKSHOP (FYI)
07-19-2023 COUNCIL MEETING (FYI)
08-02-2023 COUNCIL MEETING (FYI)
08-16-2023 PUBLIC HEARING RE PROPOSED PROPERTY TAX ABATEMENTS (FYI)
08-16-2023 COUNCIL MEETING (FYI)
08-30-2023 BUDGET WORKSHOP (FYI)
09-06-2023 BUDGET WORKSHOP (FYI)
09-06-2023 COUNCIL MEETING (FYI)

UNFINISHED/NEW BUSINESS:

MISSILE PARK CENTERFIELD FLOWER/PLANT GARDEN:

Cordell would like to be the volunteer for the center field garden at Missile Park ballfield.

ADJOURNMENT:

Motion made by Cordell and seconded by Eiler to adjourn. All aye 3/0
7:53 pm

Respectfully Submitted

Kristine DeBoer
Assistant Clerk

City of St. Bonifacius

Office of the Administrator/Clerk/Treasurer
8535 Kennedy Memorial Drive
St. Bonifacius, MN 55375
(952) 446-1061

October 20, 2023

RE: St. Boni Holiday Decorating

Dear St. Boni business owners,

As you know the holiday season is right around the corner. We sincerely appreciated and were very grateful for all the businesses that displayed holiday lighting and/or decorations last year. It went a long way in making the city look more welcoming and festive during the season. We are hoping for even more participation this year from our local businesses.

We are hoping that you will commit to being a part of this city-wide effort. It does not have to be anything major, just tasteful displays to help brighten the streets of St. Boni and bring a smile to resident's faces, along with a feeling of community.

Thank you all,

St. Boni Parks and Planning Commission

COUNCIL MEETING: September 20, 2023

CALL TO ORDER: 7:00 PM

MEMBERS PRESENT: Mayor Kerry Taylor, Council Robert Smestad Jr., Carolyn Brooks, Terrill Anderson, Randy Ebert

MEMBERS ABSENT:

STAFF PRESENT: Ass't Clerk Kristine DeBoer

OTHERS PRESENT:

ADOPT MINUTES:

Motion made by Mayor Taylor and seconded by Ebert to adopt the 09/06/2023 Budget Workshop minutes. All aye 5/0

Motion made by Mayor Taylor and seconded by Brooks to adopt the 09/06/2023 Council Meeting minutes. All aye 5/0

CORRESPONDENCE/REPORTS/COMMISSION MINUTES:

TRAUT WATER BACTERIA WATER ANALYSIS OF WELL #4 PASSING: FYI

FIRE SERVICE 2024 CONTRACT PRELIMINARY COST ESTIMATE: FYI

CITY OF MINNETRISTA POLICE SERVICE 2024 PRELIMINARY BUDGET ST. BONIFACIUS SERVICE ESTIMATE IN THE AMOUNT OF \$297,909: FYI

BUSINESS ITEMS:

RESOLUTION 2023-29 PAYMENT OF BILLS:

Brooks asked if this was final payment to Hentges for the street improvement. It is not.

Smestad asked why the seasonal worker was paid out of the Ice and Snow removal fund; Ebert responded that at the last meeting he thought it was because there is money in this fund to cover the expense. (Note: staff reviewed the entry, and it was entered in error and should have been under seasonal worker)

Motion made by Brooks and seconded by Anderson to approve Resolution 2023-29 Payment of Bills with addendum to include the Fire Department bills for Holiday \$275.11, Car-Co Auto Parts \$14.99, Ultimate Safety Concepts, Inc. \$2,787.04, Mound True Value Hardware \$23.98, Kirvida Fire \$1,050.00, and Hennepin County Treasurer \$1,127.53. All aye 5/0

PUBLIC WORKS QUOTES/ESTIMATES:

- **F350 LIGHTS – ACTION FLEET, LLC \$,947.40:**

Motion made by Mayor Taylor and seconded by Brooks to approve the F350 lights for \$1947.40. All aye 5/0

- **F350 PLOW – PERRY'S TRUCK REPAIR AND WELDING COMPANY \$10,910.00:**

Motion made by Smestad and seconded by Anderson to approve. All aye 5/0

- **WATER TREATMENT PLANT SWITCHES – VESCO INC. \$6,751.12:**

Motion made by Brooks and seconded by Mayor Taylor to approve the Water Treatment Plant switches in the amount of \$6,751.12. All aye 5/0

AMENDMENT - CONDUIT BOND ALLONGE TO REPLACE THE CURRENT INDEX USED TO CALCULATE THE INTEREST RATE ON THE 2014 NOTE WITH 1 MONTH TERM SOFR (SECURED OVERNIGHT FINANCING RATE)

The originally approved Resolution 2023-27 was missing some required verbiage.

Motion made by Anderson and seconded by Brooks to rescind Resolution 2023-27. All aye 5/0

- **RESOLUTION 2023-28; A RESOLUTION AUTHORIZING THE ISSUANCE AND DELIVERY OF AN ALLONGE TO THE CITY OF ST. BONIFACIUS'S HOUSING AND HEALTH CARE REVENUE REFUNDING NOTE, SERIES 2014C (PHS/LAKE MINNETONKA CAMPUS PROJECT):**

Motion made by Mayor Taylor and seconded by Smestad to approve. All aye 5/0

GARY DOYLE, 4076 TOWER STREET, REQUEST TO REVIEW SNOW REMOVAL POLICY FOR SIDEWALK ON TOWER STREET:

The council reviewed email from Gary Doyle, owner of property at 4076 Tower Street regarding the removal of snow. The council tabled the item and will discuss snow policy at the next workshop.

UNFINISHED/NEW BUSINESS:

RESOLUTION 2023-26: A RESOLUTION ADOPTING A PROPOSED TAX LEVY FOR THE CITY OF ST. BONIFACIUS FOR COLLECTION IN 2024 (FINAL LEVY CONSIDERATION SCHEDULED FOR DECEMBER 6, 2023, AT 7 PM):

Motion made by Anderson and seconded by Brooks to adopt Resolution 2023-26. All aye 5/0

	LEVY
(100) GENERAL FUND	22,801
(301) 2013 STREET RECONSTRUCTION BOND	59,000
(303) 2013 G.O. STREET IMPROVEMENT BOND	69,000
(309) 2023 G.O. STREET & UTILITY IMPROVEMENTS BOND	277,672
(401) HIGHLAND ROAD MINNETRISTA BOND	17,000
(404) MISSILE PARK IMPROVEMENT FUND AND ABATEMENT BOND	24,109
(405) PARKS CAPITAL OUTLAY FUND	20,000
(406) PUBLIC WORKS CAPITAL OUTLAY FUND	34,000
(407) CITY OFFICE CAPITAL OUTLAY FUND	3,000
(501) FIRE SERVICE FUND	102,065
(502) PARKS/PUBLIC WORKS FUND	247,685
(503) FIRE RELIEF FUND	8,470
(507) PUBLIC SAFETY FUND	<u>163,698</u>
(20% Increase from 2023) TOTAL LEVY	1,048,500

2023 STREET IMPROVEMENT PROJECT:

Brooks spoke with resident from Pheasant/Partridge area about their concern that contractor is blocking the buses and asked that contractor start at 7:30 a.m. instead of 7:00 a.m. Council discussion was that 7:00 a.m. start time was approved, and we can't change at this late date. Staff will make Bolton and Menk aware of the concern.

ADJOURNMENT:

Motion made by Brooks and seconded by Anderson to adjourn the meeting. All aye 5/0
7:16 pm

ATTEST:



Kristine DeBoer, Ass't Clerk