

COUNCIL MEETING: October 4, 2023

CALL TO ORDER: 7:00 PM

MEMBERS PRESENT: Mayor Kerry Taylor, Council Robert Smestad Jr., Carolyn Brooks, Terrill Anderson, Randy Ebert

MEMBERS ABSENT:

STAFF PRESENT: Adm/Clk/Trs Brenda Fisk

OTHERS PRESENT: Brian and Megan Liebl

ADOPT MINUTES:

Motion made by Mayor Taylor and seconded by Ebert to adopt the 09/20/2023 council meeting minutes. All aye 5/0

MINNETRISTA PUBLIC SAFETY DEPARTMENT GENERAL DISCUSSION:

- **Police Activity Report September 2023:** FYI

CORRESPONDENCE/REPORTS/COMMISSION MINUTES:

- **MISSILE PARK BALLFIELD COMMITTEE 9/20/2023 MEETING NOTES:** FYI
- **PARKS/PLANNING COMMISSION 09/26/2023 DRAFT MINUTES:**
 - **SIGN PERMIT APPLICATION – ELECTRO SIGNS FOR MACKENTHUN’S MEAT AND DELI LOCATED AT 4275 MAIN STREET:**
City Planner Report
CITY PLANNER’S RECOMMENDATION:
Motion made by Mayor Taylor and seconded by Brooks to approve the sign permit application for Electro Signs for Mackenthun’s Meat & Deli located at 4275 Main Street assuming that they follow the 10’ setback. All aye 5/0
 - **SIGN PERMIT APPLICATION – QUALITY SIGN SOLUTIONS FOR THE LOCAL NUTRITION LOCATED AT 4080 TOWER STREET SUITE 1120:**
City Planner Report
CITY PLANNER’S RECOMMENDATION:
Motion made by Mayor Taylor and seconded by Brooks to follow recommendation for approval. All aye 5/0
 - **PARK TOUR REVIEW**
Council requested Parks Commission to review Memorial Park playground for recommendations on equipment replacement.
Commission had requested more literature before moving forward with recommendation. Brooks had spoken with a couple of children in the park, and they suggested a jungle gym and a zip line.
 - **HOLIDAY DECORATION SUGGESTIONS/RECOMMENDATIONS TO THE COUNCIL**
 1. **Memorial Park:**
Commission recommended lights on the trees and to contact lighting company.
 2. **Missile Park:**
Commission suggested putting current decorations on the new ballfield lights. Fisk will contact Musco to verify this is possible. The Commission also suggested selling what we will not be using.

BUSINESS ITEMS:

AUGUST 2023 CASH CONTROL FINANCIAL REPORT:

Motion made by Mayor Taylor and seconded by Anderson to approve the August 2023 Cash Control Financial report. All aye 5/0

PARK/PLANNING COMMISSION 2-YEAR APPOINTMENT – TIM EILER:

Motion made by Mayor Taylor and seconded by Smestad to reappoint Tim Eiler to a 2-year appointment. All aye 5/0

CITY REQUEST FOR MUNICIPAL ATTORNEY CIVIL SERVICES PROPOSALS

PUBLIC WORKS QUOTES/ESTIMATES:

○ **THERMAL PATCHING OF SANITARY SEWER MANHOLES QUOTES:**

Motion made by Smestad and seconded by Brooks to approve the Bergen quote of \$1,715 for the repair of the manholes. All aye 5/0

○ **FLOOR DRAIN AT PUBLIC WORKS BUILDING:**

Tabled until workshop. A company is looking into the possibility of fixing it without disturbing the concrete in the building.

BRIAN AND MEGAN LIEBL, 3828 WEHLE PLACE, REQUEST FOR \$400 LABOR COST REIMBURSEMENT FOR MAILBOX REPLACEMENT:

Liebels were present to report Brenda and Kris at the City office did not inform them of labor not being included in reimbursement as long as all receipts and invoices were given to the city. Fisk responded Kris and I are well aware of the policy and if asked would have informed them labor is not covered. The policy is posted online and at entrance. To date Liebels have received \$475 of the \$875 invoice.

Anderson and Taylor felt that the fabrication was part of the material cost of the replacement.

Motion made by Mayor Taylor and seconded by Anderson to approve \$280 as a reimbursement for the mailbox. Aye 3/2 Nay Smestad, Brooks

MUSCO LIGHTING LLC CITY CONSIDERATION OF BALLFIELD LIGHTING SUBMITTALS INCLUDING POLE LOCATION AS APPROVED BY ST. BONI SAINTS:

Fisk reported the new specs are due to technology improvement of the lights with no additional expense to the city. Jared Klahren has approved the pole locations in the specs. Ebert explained he met with Jared and Pete, and they decided to move the NW pole into foul territory, the centerfield pole will be on city property also. Easements will not be necessary.

Motion made by Mayor Taylor and seconded by Ebert to approve Musco Lighting ballfield light's locations apart from C1 will be moved to the foul ball line or into foul territory. All aye 5/0

RESOLUTION 2023-30; A RESOLUTION APPROVING MASTER SUBSCRIBER AGREEMENT FOR MINNESOTA COURT DATA SERVICES FOR GOVERNMENTAL AGENCIES:

Fisk explained the agreement enables the prosecuting attorney to gain access to the new county system.

Motion made by Smestad and seconded by Anderson to approve Resolution 2023-30. All aye 5/0

RESOLUTION 2023-31; A RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING THE PREPARATION OF PROPOSED ASSESSMENT:

Motion made by Mayor Taylor and seconded by Brooks to approve Resolution 2023-31. All aye 5/0

RESOLUTION 2023-32; A RESOLUTION CALLING HEARING ON ASSESSMENTS FOR 2023 STREET & UTILITY IMPROVEMENTS PROJECT FOR NOVEMBER 1, 2023, AT 6:00 P.M.:

Motion made by Mayor Taylor and seconded by Brooks to approve Resolution 2023-32; with change to November 1, 2023, at 6:00 p.m. All aye 5/0

PROPOSED 10/12/2023 COUNCIL/CONSULTANT/STAFF QUARTERLY WORKSHOP AGENDA

Workshop will be held in community room.

UNFINISHED/NEW BUSINESS:

BOY SCOUT CAN TRAILER:

Suggestions to move the trailer due to lack of picking up cans in the pond area.

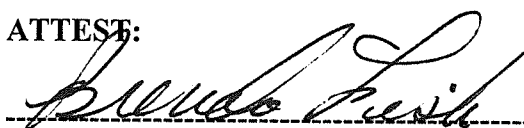
BONIFACE FIELD:

Ebert reported Hayden has not trimmed the arborvitaes.

ADJOURNMENT:

Motion made by Mayor Taylor and seconded by Smestad to adjourn the meeting. All aye 5/0
8:15 pm

ATTEST:



Brenda Fisk, Adm/Clerk/Treasurer