

PARK/PLANNING COMMISSION MEETING – September 26, 2023

MEMBERS PRESENT: Fred Keller, Tim Eiler, Hayden Cordell, Council Liaison Robert Smestad

MEMBERS ABSENT: Andy Harvala

STAFF PRESENT: Assistant Clerk Kristine DeBoer

OTHERS PRESENT:

CALL TO ORDER: 7:00 PM

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES:

Motion made by Eiler and seconded by Keller to approve the minutes from 04/25/23 Parks & Planning Commission Meeting. Aye 2/0 Cordell abstained, new member

BARB KASTENS VERBALLY (EMAIL) SUBMITTED RESIGNATION ON 5/28/2023. WELCOME HAYDEN CORDELL. THE COUNCIL APPOINTED HAYDEN CORDELL TO THE PARK PLANNING COMMISSION AT THE AUGUST 16TH COUNCIL MEETING.

SIGN PERMIT APPLICATION – ELECTRO SIGNS FOR MACKENTHUN’S MEAT AND DELI LOCATED AT 4275 MAIN STREET:

The commission reviewed the City Planner’s Report along with a property survey and discussed the location of the sign and Wyatt Crosby’s email stating they are going to move the sign to the edge of the parking lot in install 3 bollards around the sign to protect from cars.

Motion made by Eiler and seconded by Keller to recommend to council approval of the sign application with the stipulation that all setbacks are met as recommended by City Planner. All aye 3/0

SIGN PERMIT APPLICATION – QUALITY SIGN SOLUTIONS FOR THE LOCAL NUTRITION LOCATED AT 4080 TOWER STREET SUITE 1120:

The commission reviewed the City Planner’s Report and confirmed it met size requirements.

Motion made by Eiler to and seconded by Keller to recommend to council approval of the sign application. All aye 3/0

PARK TOUR REVIEW

Council requested Parks Commission to review Memorial Park playground for recommendations on equipment replacement.

The commission discussed possibly replacing the merry-go-round, but still felt it might be unsafe. Other options discussed were to replace the digger (cannot find replacement parts) with a new digger or replace it with a spring toy. The Commission requested more literature to review what is available. The Commission does recommend removing the broken digger if it cannot be repaired.

HOLIDAY DECORATION SUGGESTIONS/RECOMMENDATIONS TO THE COUNCIL

1. Memorial Park:

- a. Keller noted that the Lions will be looking into adding more lighting to the gazebo.
- b. The Commission discussed getting lighted animals (deer) or such from Menard’s or Home Depot but weren’t sure they would be large enough. The Commission recommends to the council to contact a company to do lighting in the trees.

1. Missile Park:

- a. It had been mentioned that the street decorations that can no longer be hung on the xcel light poles could possibly be installed on the new ballfield lights. Depending upon installation of the lights, probably could not happen this year.

- b. Garland was purchased last year for installation along the fence line, which Public Works will install.

3. Other:

- a. The commission does recommend to the council to sell the street decoration lights that will not be used.
- b. Would like another letter sent out this year to the local businesses regarding displaying holiday decorations. Staff will draft and present at the next meeting.

OTHER BUSINESS:

- 04-19-2023 LOCAL BOARD OF REVIEW RECONVENE MEETING (FYI)
- 04-19-2023 COUNCIL MEETING (FYI)
- 05-03-2023 COUNCIL MEETING (FYI)
- 05-17-2023 COUNCL MEETING (FYI)
- 06-07-2023 COUNCIL MEETING (FYI)
- 06-21-2023 COUNCIL MEETING (FYI)
- 07-05-2023 COUNCIL MEETING (FYI)
- 07-13-2023 COUNCIL/CONSULTANT/STAFF WORKSHOP (FYI)
- 07-19-2023 COUNCIL MEETING (FYI)
- 08-02-2023 COUNCIL MEETING (FYI)
- 08-16-2023 PUBLIC HEARING RE PROPOSED PROPERTY TAX ABATEMENTS (FYI)
- 08-16-2023 COUNCIL MEETING (FYI)
- 08-30-2023 BUDGET WORKSHOP (FYI)
- 09-06-2023 BUDGET WORKSHOP (FYI)
- 09-06-2023 COUNCIL MEETING (FYI)

UNFINISHED/NEW BUSINESS:

MISSILE PARK CENTERFIELD FLOWER/PLANT GARDEN:

Cordell would like to be the volunteer for the center field garden at Missile Park ballfield.

ADJOURNMENT:

Motion made by Cordell and seconded by Eiler to adjourn. All aye 3/0
7:53 pm

Respectfully Submitted

Kristine DeBoer
Assistant Clerk