

COUNCIL MEETING: December 7, 2022

CALL TO ORDER: 7:00PM

MEMBERS PRESENT: Mayor Kerry Taylor, Council Robert Smestad Jr., Terrill Anderson, Tom Schufman, Carolyn Brooks

MEMBERS ABSENT:

STAFF PRESENT: Administrator/Clerk/Treasurer Brenda Fisk, Bolton & Menk City Engineer Ryan Johnson, Fire Chief Eric Anderson

OTHERS PRESENT: Tim Taylor, Mia Taylor

ADOPT MINUTES:

Motion was made by Mayor Taylor and seconded by Smestad to approve the 11/16/2022 Local Election Canvass Board meeting minutes. All aye 5/0

Motion was made by Mayor Taylor and seconded by Anderson to approve the 11/16/2022 Certifying Delinquent City Utility Bills to the County Auditor for Collection with Taxes Payable in 2023 Public Hearing meeting minutes. All aye 5/0

Motion was made by Mayor Taylor and seconded by Brooks to approve the 11/16/2022 Council meeting minutes. All aye 5/0

MINNETRISTA PUBLIC SAFETY DEPARTMENT GENERAL DISCUSSION:

- Police Activity Report November 2022: FYI

CITY ENGINEER UPDATES FROM THE 10/18/2022 WORKSHOP– BOLTON & MENK RYAN JOHNSON

- **2023 Street Project:**

Feasibility study was provided for review summary as follows;

Street and utility improvement project in the Industrial Park and the Glacier Road / Partridge Road area.

Scope of work:

- Industrial Park Reconstruction – reconstruct Steiner Street and Palmer Place
 - Reconstruction of full street section and curb and gutter.
 - Replace existing underground conveyance storm sewer system.
 - Replace existing ductile iron watermain with PVC watermain.
 - Replacement and spot repair of system as consistent with 2020 evaluation.
- Glacier Road / Partridge Road
 - Full depth reclamation of existing street section and 5” of new pavement.
 - Spot repair of curb and gutter.
 - Spot repairs on water, sanitary and storm systems.
 - New sidewalk along the south side of Glacier Road.

Estimated Projects Costs totaling \$5.3 million:

- Industrial Park - \$2,471,400
- Glacier Road / Partridge Road - \$2,770,200
- Miscellaneous Repairs - \$27,400

Estimated Project Schedule:

- January 2023 Improvement Hearing is held
- Spring 2023 Advertise and bid
- Summer 2023 Construction

Table resolution accepting the feasibility and calling for hearing to inquire on LMCC availability to video Public Hearing in the Community Room.

- **Missile Park Project design/rendering cost estimate**
Johnson offered to revisit the rendering following meetings to inquire on exactly what the council would like to see. Ballfield committee will also discuss options.
- **Water Treatment Plant Security**
Johnson reported visuals with engineers and vendor produced lowered quotes. Report will be submitted for the next council meeting for consideration of new quote.
- **Water Treatment Plant premixed chemicals**
Public Works will implement in the winter with Bolton & Menk monitoring and testing.
- **Water interconnect feasibility**
Johnson informed the council of his conversations with the City of Minnetrista's new water engineers. Neither are comfortable at this time recommending a continued use interconnect. The new Minnetrista engineers will be conducting a hydraulic model of their city's water system expected to be completed in the spring. Johnson is comfortable recommending water meter valves at this time to keep record of usage for operational and emergency uses only as the use has been in the past. He is hesitant to approve the continuous use of interconnect until water tower heights and quality questions are answered. Cost of meter is estimated at \$50,000 for both.
- **Pine Lane Drainage Improvement Project Pay Request #1 \$22,525 payable to Henning Excavating:**
Motion made by Smestad and seconded by Schufman to approve. All aye 5/0
- **2022 Sanitary Sewer Project Pay Request #2 \$4,275 payable to Veit & Company:**
Motion made by Mayor Taylor and seconded by Brooks to approve. All aye 5/0
- **MS4 Permit Ordinance Amendments as required:**
 - **Ordinance Amendment 2022-03:**
Motion made by Mayor Taylor and seconded by Brooks to approve Ordinance Amendment 2022-03; an ordinance amending certain provisions of Chapter 92, Health and Sanitation, Nuisances. Aye 4, Nay 1 Smestad

Ordinance requires compliance with the Minnesota Pollution Control Agency (MPCA) construction stormwater general permit standards and the city MS4 permits requirements.
 - **Ordinance Amendment 2022-04:**
Motion made by Mayor Taylor and seconded by Anderson to approve Ordinance Amendment 2022-04; an ordinance amending certain provisions of Chapter 53, Illicit Discharge Detection and Elimination. Aye 4, Nay 1 Smestad

Ordinance includes the requirement for pet owners to immediately pick up their pet waste deposits on any property other than owned by them.

Ordinance includes the requirement to cover salt storage

Council gave consensus to post yearly MS4 report on-line. A public hearing will no longer be held. Annual reports will be placed in council packet as informational.

CORRESPONDENCE/REPORTS/COMMISSION MINUTES:

ST. BONI HISTORICAL SOCIETY NOVEMBER 2022 NEWSLETTER: FYI

ASSURED PARTNERS SAINTS BALL TEAM INSURANCE REVIEW: FYI

PUBLIC SAFETY COMMUNICATIONS ADVISORY COMMITTEE 08/16/2022 MEETING MINUTES: FYI

PUBLIC SAFETY COMMUNICATIONS ADVISORY COMMITTEE 11/15/2022 AGENDA: FYI

MINNESOTA DEPARTMENT OF HEALTH APPROVAL OF ST. BONIFACIUS NON-VULNERABLE WELLHEAD PROTECTION PLAN EXTENSION: FYI

2021 FIRE RELIEF SCHEDULE FORM FOR LUMP SUM PENSION PLANS (FORM SC-21): FYI

2022 FIRE RELIEF SCHEDULE FORM FOR LUMP SUM PENSION PLANS (FORM SC-22): FYI

BUSINESS ITEMS:

RESOLUTION 2022-37; A RESOLUTION APPROVING A FIRE RELIEF PER YEAR OF SERVICE PENSION INCREASE:

Motion made by Mayor Taylor and seconded by Brooks to approve the increase from \$4800 to \$5200 per year. All aye 5/0

NOVEMBER CASH CONTROL REPORT:

Motion made by Mayor Taylor and seconded by Brooks to approve the November cash control report. All aye 5/0

RESOLUTION 2022-38; A RESOLUTION APPROVING PAYMENT OF BILLS INCLUDING COUNCIL PAY, PLANNING COMMISSION PAY, AND THE FIREFIGHTERS 2022 PAYROLL:

Adm/Clk/Trs added a check for \$6,588 to the Bearded Mechanic for the transmission repair for the Fire Department duty truck.

Motion made by Mayor Taylor and seconded by Brooks to approve Resolution 2022-38 approving payment of bills including council pay, planning commission pay, firefighters 2022 payroll and the Bearded Mechanic. All aye 5/0

PROSECUTING ATTORNEY KENNETH POTTS 2023 CONTRACT:

Tabled

RESOLUTION 2022-39; A RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH CITY OF ST. BONIFACIUS ON BEHALF OF ITS PROSECUTING ATTORNEY AND POLICE DEPARTMENT SERVICE AS PROVIDED BY THE CITY OF MINNETRISTA:

Tabled to inquire on who pays the fees.

2023 BUDGET/TRUTH IN TAXATION:

- **BUDGET MINUTES: FYI**
- **FIRE FIGHTERS 12.6% FIRE CALL AND DRILL WAGE INCREASE PROPOSAL:**
Motion made by Mayor Taylor and seconded by Brooks to approve the fire fighter's 12.6% fire call and drill wage increase proposal. All aye 5/0
- **FIRE FIGHTER'S ADMINISTRATIVE POSITIONS AVERAGE INCREASE OF 16.4% AS INDIVIDUALLY LISTED IN THE 2023 PROPOSED BUDGET AS SUBMITTED TO COUNCIL DURING SEPTEMBER:**
Motion made by Mayor Taylor and seconded by Anderson to approve. All aye 5/0
- **ADMIN/CLK/TRS (NON-UNION) 2023 HOURLY WAGE INCREASE PERCENTAGE:**
Motion made by Brooks and seconded by Schufman to increase Admin/Clk/Trs (non-union) 2023 hourly wage increase percentage by 4%. All aye 5/0
- **2023 BUDGET:**
Motion made by Mayor Taylor and seconded by Anderson to approve the 2023 Budget. Aye 4/1 Nay Smestad
- **RESOLUTION 2022-40; A RESOLUTION ADOPTING A FINAL LEVY FOR THE CITY OF ST. BONIFACIUS FOR COLLECTION IN 2023:**
Motion made by Mayor Taylor and seconded by Anderson to approve final levy. Aye 4/1 Nay Smestad

LIQUOR LICENSE RENEWALS 1/1/2023 – 12/31/2023:

- **Holiday Non-Intoxicating Off-Sale:**
Motion made by Mayor Taylor and seconded by Brooks to approve. All aye 5/0
- **Kwik Trip Non-Intoxicating Off-Sale:**
Motion made by Mayor Taylor and seconded by Brooks to approve. All aye 5/0
- **St. Bonifacius Lions Club On-Sale:**
Motion made by Mayor Taylor and seconded by Schufman to approve. All aye 5/0

ADM/CLK/TRS REQUEST FOR HER TO WORK FROM HOME ON SNOW/ICE CONDITION DAYS CONTINGENT ON THE OFFICE REMAINING OPEN:

Motion made by Brooks to approve the request to work from home on snow/ice condition days. No second received.

Tabled

UNFINISHED/NEW BUSINESS:

MARIJUANA:

Schufman commented on the importance for the council to learn more about the actions of the legislature and how decisions may come to the council in regard to ordinance amendments regarding marijuana.

Consensus to add to January workshop.

FIRE DEPARTMENT REQUEST FOR BANQUET TO BE HELD AT FIRE STATION SERVING ALCOHOL:

On next agenda

FIRE TRUCK BUY BACK:

Chief Anderson reported Macqueen Emergency/Pierce will allow an extension of the January 2023 \$34,500 buy back option on the 2003 pumper due to the necessity of the pumper in house at the station. The Pierce Enforcer PUC pumper is expected to be delivered in 2024. \$716,000.

PROPERTIES ASSESSED FOR STREET PROJECTS VERSUS PLACING ON TAX ROLL:

Adm/Clk/Trs reported her findings to council's November question. City continuing to do 429 bonds assessing at least 20% of the expense to properties as required results in a 2024 tax levy increases of 28%, if City changes the assessment policy by doing Street Reconstruction Bonds and placing 100% of the expense on the tax levy versus assessing properties increases the 2024 tax levy by 38%. Calculations are based on a \$4,750,000 street project 15-year bond. The 2008 street project annual debt payment of \$121,000 comes off the tax levy for taxes payable in 2024.

MINNETRISTA / ST. BONI WATER INTERCONNECT AS REQUESTED BY THE CITY OF MINNETRISTA:

Adm/Clk/Trs informed Council of her suggested rates of \$9.00 per 1,000 gallons for usages during operational maintenance of towers/WTP and emergencies. \$9.00 being the average of both city's charge to its residents.

For usages requested during a drought for residential purposes the highest tiered rate of \$11.93 per 1,000 gallons should be charged as this is the rate Minnetrista charges to its residential properties when they exceed 65,000 gallons per quarter. Council may want to consider charging a percentage over this amount for the use of St. Boni water.

Minnetrista has requested the opening of the interconnects for water to be delivered to Minnetrista in times of a drought as a backup during the next two years until their infrastructure is further built.

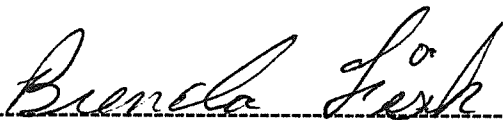
Council will further discuss rates during their January workshop.

ADJOURNMENT:

Motion made by Mayor Taylor and seconded by Smestad to adjourn the meeting. All aye 5/0

9:00 pm

ATTEST:



Adm/Clerk/Treasurer