

**COUNCIL MEETING-AUGUST 17, 2022**

**CALL TO ORDER: 7:00 PM**

**MEMBERS PRESENT:** Mayor Kerry Taylor, Council Tom Schufman, Robert Smestad Jr., Terrill Anderson

**MEMBERS ABSENT:** Carolyn Brooks

**STAFF PRESENT:** Administrator/Clerk/Treasurer Brenda Fisk

**OTHERS PRESENT:** Mark Schulz, Brant Schulz, Dr. Jesse Toftely, Cara Otto, Michael Price and Eric Anderson

**ADOPT MINUTES:**

Motion was made by Mayor Taylor and seconded by Smestad to adopt the 08/03/2022 Public Hearing minutes. All Aye 4/0

Motion was made by Mayor Taylor and seconded by Anderson to adopt the 08/03/2022 Council Meeting minutes. All aye 4/0

**DISH WIRELESS:**

Rob Viera from Buell Consulting was present to submit a signed 5 year lease including 3 automatic extensions. Annual lease amount of \$24,000, up to 6 antennas on the upper leg portion (90') of the water tower. Annual 5% rent increase. Rent begins upon placement of communication equipment. Lease was originally the template for Verizon. 5 G cabinet Compound is a fenced in 10 x 15 area with a 6ft high fence screening 9 ft of equipment. Council favored an 8 ft high fence and decided to wait to hear the City Engineers review of the plans.

**BRUSH DENTAL-SITE PLAN APPLICATION:**

Council acknowledged the Site Plan Review at 8800 Partridge Road, Owners Red Dawn LLC, and Kruger Properties – Dental Office for Brush Dental Studio in a B-2 Commercial Business District. Documents included;

Application dated 03/18/2022 and revised 7/19/2022

Site Plan (07/13/2022 sheets C1 thru C9), Storm Sewer Map & Design – Otto & Assoc. (07/08/2022), Landscape Plan (08/03/2022 sheets L1.1 and L1.2), Architectural Plans (03/30/2022)

Brenda Fisk, Adm/Clk/Trs and Ben Wikstrom e-mails regarding sidewalk dated 04/22/2022 thru 04/26/2022

City Consultant Reports:

Ben Wikstrom, Planning Consultant, Site and Building Plan Review dated 08/04/2022

Ryan Johnson, Bolton & Menk Engineers, Plan Review #2 dated 08/03/2022 (with Otto responses)

Eric Anderson, St. Bonifacius Fire Chief, Plan Review dated 08/04/2022

Other

Minnehaha Watershed District Notice of Conditional Approval dated August 3, 2022

Planning Commission recommended to approve site plan with addition of sidewalk from County Road 92 to driveway and deletion of stop sign requirement.

Council Smestad favored a sidewalk along Partridge Road as in the comp plan to remain consistent for future properties.

Cara Otto from Otto and Associates and tenant Dr. Jesse Toftely were present to request a stop sign not to be required in the parking lot and the sidewalk be in a different location if the City is going to require a sidewalk. A more feasible location being from the trail to the parking lot sidewalk.

Motion was made by Mayor Taylor and seconded by Schufman to accept the new placement of the sidewalk that the builder requests from the trail to property building. Aye 3/Nay 1 Smestad.

**ST. BONIFACIUS MISSILE PARK BALLFIELD SITE LEASE RENEWAL:**

Mike Price was present from Crown College to discuss the lease as negotiated between Price, Taylor, Anderson and Fisk. Rent remained at \$10,000 per season. Changes from the 2022 ball season lease included.

Section 2. Rent and Term: 5 year term ending 10/31/2027 and added language to describe the 2023 rent and contribution as described on exhibit B shall be delivered with 30 days of signing the agreement. Future years rent due by Feb 1<sup>st</sup> and projects /contributions to be added in future years as exhibits.

Section 5 c. Removed Concession stand maintenance

Section 9. Improvements: added language of tenant agrees to work with city and other interested parties on a project to project basis to improve baseball and park facilities. The 2023 baseball season project is described in Exhibit B.

Section 9b Improvements: Branding changed wording to landlord will allow tenant to utilize its branding materials upon mutual agreement of Saints.

Exhibit B: 2023 Baseball Season Project. Tenant shall contribute \$50,000 toward the Dugouts Project at Missile Park.

Council Smestad asked what happens if Crown needs the dugouts and prices come in higher than \$150,000 who picks up the balance and if we can't does the agreement dissolve? Price explained that they would remain in the 5year lease at \$10,000 per year if the dugouts came in too high.

Motion was made by Anderson and seconded by Mayor Taylor to accept the St. Boni Missile Park Lease Agreement with Crown College. All Aye 4/0

**FIRE DEPARTMENT 2023 BUDGET:**

Chief Eric Anderson was present to submit a budget increase totaling \$ 418,220 a 12% increase. Anderson reported the duty officer position resulted in a proposed budget of \$16,000 however is well worth it saving one life and property in 2022. Other increases were wages, equipment, fuel and R/M. Council will further review the budget at their workshop.

**CORRESPONDENCE/REPORTS/COMMISSION MINUTES:**

**ST. BONI HISTORICAL SOCIETY AUGUST 2022 NEWSLETTER: FYI**

**MISSILE PARK IMPROVEMENT PROJECT LETTER AS SENT TO BUSINESSES 8/8/2022: FYI**

**HOLIDAY DECORATING AND PLANNING COMMISSION 08-10-2022 DRAFT MINUTES: FYI**

**BUSINESS ITEMS:**

**RESOLUTION 2022-27; PAYMENT OF BILLS:**

Motion was made by Mayor Taylor and seconded by Schufman to approve resolution 2022-27 payment of the bills. All aye 4/0

**BOLTON & MENK RECOMMENDATION TO APPROVE VEIT AND COMPANY PAY REQUEST #1:**

Motion was made Mayor Taylor and seconded by Smestad to approve the Bolton and Menk recommendation to approve Veit & Company pay request number one (1) in the amount of \$366,689.55. All aye 4/0

**WATER TREATMENT PLANT ACTUATOR QUOTE:**

Administrator/Clerk/Treasurer reported the utility supervisor continues to obtain quotes for multiple actuators, security and pre mixed chemicals for the WTP.

**BONIFACE PARK LIGHT POLE REPAIR AND MAINTENANCE:**

Administrator/Clerk/Treasurer informed the Council of Kilmer Electric's quote of not to exceed \$3,640 to straighten the light pole.

Motion was made by Smestad and seconded by Anderson to accept the bid from Kilmer Electric for \$3,640 or less to repair the park light pole. All aye 4/0

**VAN DYNE'S TREE SERVICE QUOTE:**

Council reviewed a quote to remove a ash tree at the Jaycees Dave Wehle Memorial park and a elm tree partially destroyed in a recent storm south of the fire station.

Motion was made by Smestad and seconded by Schufman to approve Van Dyne's Tree Service for a cost of \$2,000 at invoice 4997. All aye 4/0

**UNFINISHED/NEW BUSINESS:**

**DRONE ORDINANCE:**

Mark Schulz was present to request the council to consider amending the City Drone Ordinance at their next council meeting due to various changes to the FAA part 107 trust safety since drones became popular and council adopted the ordinance in 2013. Potential to add an exception under section 91.04 for pilot or recreational. Council agreed to discuss further at their September 7<sup>th</sup> council meeting.

**LIONS LIQUOR LICENSE:**

Staff reported an emailed request from the St. Boni Lions to amend their 2022 Spass-tagen event liquor license to include Wine.

Motion was made By Mayor Taylor and seconded by Schufman to add wine to the Spass-tagen Lions Liquor License for September 10th. All aye 4/0

**ADJOURNMENT:**

Motion was made by Anderson and seconded by Taylor to adjourn the meeting. All aye 4/0  
8:15 pm

**ATTEST:**



Brenda Fisk, Administrator/Clerk/Treasurer