

COUNCIL MEETING – April 6, 2022

CALL TO ORDER: 7:35 PM

MEMBERS PRESENT: Mayor Kerry Taylor, Council Sue Thompson, Terrill Anderson, Tom Schufman

MEMBERS ABSENT: Council Robert Smestad Jr

STAFF PRESENT: Administrator/Clerk/Treasurer Brenda Fisk, Fire Chief Eric Anderson, City Engineer Jake Saulsbury

OTHERS PRESENT:

ADOPT MINUTES:

Motion was made by Mayor Taylor and seconded by Thompson to approve the minutes for the 03/16/2022 City Council Meeting. Aye 3/0 Anderson abstained/absent

MINNETRISTA PUBLIC SAFETY DEPARTMENT GENERAL DISCUSSION:

Police Activity Report March 2022: FYI

ST. BONI FIRE DEPARTMENT – CHIEF ERIC ANDERSON:

Anderson asked the council to approve joining the HGACBUY (Houston-Galveston Area Council) group which allows for competitive bidding within the group meeting the state guidelines. Most fire departments in Hennepin county have joined the HGACBUY.

The membership fee of \$2,000 is built into the purchase price for the fire truck being proposed.

Motion was made by Schufman and seconded by Anderson to approve signing up for the Houston-Galveston Area Council consortium pricing network so we can position ourselves to buy a Pierce Enforcer fire department equipment. All aye 4/0

Anderson detailed the Fire Fighting Engine as firefighters have thoroughly reviewed each line item.

The new fire truck is to replace the 2003 fire engine. The NFPA (National Fire Protection Association) recommends this truck to be replaced every 25 years for durability and liability purposes.

Service contract with Minnetrista and the townships require a 45 day notice on overspending out of a capital outlay fund. The fund has a balance of \$716,000. Anderson informed the council of the issue arising is the price will increase dramatically on May 1, 2022. Options are to remove certain parts or obtain a trade-in price; both options will be researched prior to the April 19th workshop.

Bid received from MacQueen Equipment LLC dba MacQueen Emergency Group as follows:

Sale Price – \$789,281 (consortium pricing)

100% Prepayment – a discount of \$29,294 can be subtracted from the sale price resulting in a revised contract price of \$759,987

Quote valid until April 30, 2022

CORRESPONDENCE/REPORTS/COMMISSION MINUTES:

DNR Outdoor Recreation Grant Application: FYI

Mohawk Jaycees of Westonka lawful gambling proceeds of \$2,000 proposed expenditure concession stand equipment at the Missile Park: FYI

Planning Commission 03-29-2022 Draft Minutes: FYI

BUSINESS ITEMS:

2022 SANITARY SEWER IMPROVEMENT PROJECT AWARD – BOLTON & MENK CITY ENGINEER (TABLED FROM 3/16/2022)

Council acknowledged Engineer Ryan Johnson's 3/10/22 correspondence recommending to accept the low bid from Veit.

The bid tabulation included the bidders as follows:

Veit & Company \$473,119.00
Insituform Technologies \$493,030.40

In 2020 all sewer lines were jetted and televised using COVID CARES FUNDS. Evaluation revealed the need for the sewer mains to be repaired in a trenchless project and 47 service lines needing grouting as in the bid specs.

Engineer Saulsbury reported the bids being 20% over the engineer's estimate after soliciting to 5 companies and receiving two bids. He presented two options of rebidding which he recommended not to do because the market is showing increased bids in all projects. Option 2 would be to approve a \$43,000 change order to reduce a portion of the work which was bid proportionally higher than other work in the specs. Grouting can be done by obtaining quotes and returned to the council for approval.

Council acknowledged Adm/Clk/Trs Financial Memo showing the availability of funds to complete the project.

Packet also included the Engineer 7/2021 and 11/2020 details of project.

Resolution 2022-12:

Motion was made by Mayor Taylor and seconded by Thompson for approval of Resolution 2022-12 a resolution accepting Metropolitan Council Environmental Services grant funding and the low bid for the 2022 Sanitary Sewer Improvement project with the exclusion making the total \$430,114.00. All aye 4/0 Project as approved above does not include manhole laterals or service line laterals. Service line laterals are not an eligible expense for the met council I & I Grant.

WATER TREATMENT PLANT SECURITY SYSTEMS

Council acknowledged Bolton & Menk City Engineer's 3/29/22 correspondence, Adm/Clk/Trs Financial Memo showing available funds and Quotes as follows:

Contractor	Annual Charges	Total Quote Amount*
ADT	\$1,235	\$17,318
IdentiSys	\$220	\$31,410
Pro-Tec Design	\$750	\$32,650

*does not include applicable sales tax and includes monthly or annual costs for one-year.

Saulsbury reported not comfortable with the ADT vendor due to mostly home security work; however, the other two quotes are similar and whichever one council approves staff can narrow down to what options are needed in the quote. Saulsbury added no grants are currently available however state funds may be available in the near future.

Adm/Clk/Trs reported Public Works okay waiting to see if state funds available thru the legislature.

Council consensus was to table a couple months and wait for state funding.

CENTERPOINT ENERGY SAFETY GRANT:

Council directed staff to obtain speed monitor pricing for the next council meeting. Grant due May 6th.

CINTAS UNIFORM AGREEMENT:

Admin reported Public Works is very satisfied with the uniform service from Cintas.

Fisk currently working with Cintas to remove COD terms and billing due dates to meet the city accounts payable cycle.

Motion was made by Schufman and seconded by Anderson to approve Cintas Rental Service Agreement for Public Works and the City of St. Boni contingent on removal of C.O.D. in the contract and updating terms from 10 days to 30 or 45. All aye 4/0

WECAN REQUEST TO USE COMMUNITY ROOM:

Motion was made by Mayor Taylor and seconded by Anderson to approve the WeCAN request to use the community room at no charge. All aye 4/0

Council considered the request under Class 1. Staff to work with schedule to allow WeCAN to use the room two hours a month during office hours.

RESOLUTION 2022-13; RESOLUTION CALLING FOR A PUBLIC HEARING ON APPROVING THE ISSUANCE OF EDUCATIONAL FACILITIES REVENUE NOTES TO FINANCE A PROJECT BY CROWN COLLEGE, AUTHORIZING THE PUBLICATION OF A NOTICE OF THE HEARING, AND AUTHORIZING EXECUTION OF DOCUMENTS RELATING TO A SWAP TRANSACTION – MAY 4TH, 2022 AT 6:30 PM:

Motion was made by Mayor Taylor and seconded by Anderson. All aye 4/0

PROPOSED 04/19/2022 COUNCIL/CONSULTANT/STAFF QUARTERLY WORKSHOP AGENDA:

UNFINISHED/NEW BUSINESS

MISSILE PARK CONCESSION STAND:

Jaycees have donated \$2,000 for equipment upgrades at the concession stand. TriMark quote for warmers and refrigerator reviewed.

Motion made by Anderson and seconded by Mayor Taylor to approve the purchase of the three items on the quote for \$1,876.63.

MISSILE PARK IMPROVEMENTS COMMITTEE:

Motion was made by Anderson and seconded by Schufman that the Mayor, Anderson and Brenda set up meeting or meetings with Crown College and St. Boni Saints to start discussions on funding for park improvements at this park. All aye 4/0

ADJOURNMENT:

Motion was made by Mayor Taylor and seconded by Anderson to adjourn the meeting. All aye 4/0
8:43 PM

ATTEST:



Adm/Clerk/Treasurer Brenda Fisk